



# Town of Exeter, RI

## ZOOM INSTRUCTIONS

### FOR ZONING BOARD OF REVIEW

THURSDAY, NOVEMBER 12, 2020 AT 7:30 P.M.

Via Computer: <https://us02web.zoom.us/j/85379312189>

Via Telephone: **DIAL 1-646-558-8656**

Meeting ID: **853 7931 2189**  
**PRESS # AGAIN TO JOIN THE MEETING**

- **Agenda items are available on Page 3**

### INSTRUCTIONS TO ACCESS THE MEETING:

#### **A. MEMBERS OF THE PUBLIC:**

The public can join this Zoom meeting electronically by computer, smartphone or tablet using the instructions below. If you do not have a smartphone or other electronic device capable of joining the Zoom meeting room, you may also join by telephone only.

#### Testing Computer & Audio Equipment

Attendees are encouraged to test their internet connection and audio capabilities in advance of the meeting. Please use the following link for detailed information from Zoom on how to test your equipment: <https://support.zoom.us/hc/en-us/articles/115002262083>

#### Accessing the Zoom Meeting via Computer, Tablet or Smartphone:

**Click on this link to join the meeting:** <https://us02web.zoom.us/j/85379312189>

When prompted you will be asked to join via computer audio, or telephone. Use of computer audio is recommended, however you can also use your telephone for audio.

- When you enter the meeting room, your phone will be muted.
- You will be able to view site plans, see members, and listen to discussion in the Zoom meeting
- If you would like to speak during the meeting, use the “raise your hand” feature of the Zoom platform to inform the host. Speakers will be recognized individually by the Zoning Board Chair. Once recognized you can share your comments via audio.

#### Accessing the Meeting by Telephone Only:

- If you do not have access to a device capable of accessing the internet-based Zoom meeting, you may use your telephone to join the meeting.
- Dial this phone number to join the meeting: **1-646-558-8656**  
(for higher quality, dial a number based on your current location)

If prompted to enter a Meeting ID, use your phone to dial the following ID: **#853 7931 2189**  
**PRESS # AGAIN TO JOIN THE MEETING**

- When you join the meeting, your phone will be muted.
- If you would like to speak regarding an application, dial \*9 to “raise your hand,” and inform the host. You will be recognized to speak. Once recognized to speak, you dial \*6 to mute or unmute your telephone.

#### Basic Troubleshooting when Speaking:

If you have been recognized to speak, but cannot be heard in the Zoom meeting, use the following steps to troubleshoot your computer audio, or telephone connection.

- Ensure your microphone or telephone is unmuted. For users joining the meeting in the virtual meeting room, you will find your “mute” control in the lower left-hand corner of the Zoom meeting screen. For telephone only users, dial \*6.
- If you still cannot be heard and have joined by computer audio, you may need to switch to a telephone to improve the audio connection. Click on the “drop-down” menu located beside the “mute” control on the screen to change your audio connection to telephone. Use the information that pops up on the Zoom screen to join the meeting using a telephone. You will need to enter a meeting ID after calling the phone number.

#### Accessing Documents & Site Plans:

To access documents, and view site plans discussed during a meeting, please use the links on the meeting agenda.

## **AGENDA ITEMS:**

A REGULAR MEETING of the Exeter Zoning Board of Review will be held on **Thursday, November 12, 2020 at 7:30 pm**, via Video Conference on Zoom, when all persons will be heard for or against the following applications for dimensional variance, use variance, or special permit under the Zoning Ordinance:

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. NEW BUSINESS:**

- A. The petition of William A. Manchester Jr., applicant and owner for property located at East Shore Drive, Exeter, RI; Zoned RE-2, and further designated as Accessor's Plat 19, Block 13, Lot 2; a request for dimensional relief under Zoning Ordinance Article II Section 2.4.2.4, 2.4.2.6, and 2.4.2.7; for a proposed single-family dwelling.**

### **B. Discussion and/or Possible Action: 2021 Meeting Calendar and Dates**

#### **Administrative Issues:**

**Minutes:** October 8, 2020

#### **Correspondence:**

**Invoice Approval:** Southern RI Newspapers \$73.75

#### **Solicitor's Report:**

#### **Zoning Inspector's Report:**

**Future Meeting:** Thursday, December 10, 2020

#### **Adjournment:**

The public is welcome to any meeting of the Exeter Zoning Board. If communications assistance is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office (295-7500) at least three (3) business days prior to the meeting. This meeting will be held via video conference on Zoom as stated above. **Posted on Thursday, November 5, 2020.**